26th September 2022

Dear Families,

**Year 5 visit to South Downs Planetarium, Chichester – Wednesday 23rd November 2022**

As part of our topic on ‘Space’ we will be visiting the South Downs Planetarium, Chichester, on **Wednesday 23rd November 2022.**

We will be travelling by coach, leaving school **promptly at 9:30am**, therefore, **children will need to be in school by 9am.** We will return to school for **the end of the school day.** As usual we ask that your child wears school uniform and brings a suitable packed lunch (no fizzy drinks or glass bottles please). If your child has Hot School Meals, please ensure that you cancel the meal.

Please note: **If your child is in receipt of Free School Meals and you require a school packed lunch, you must let us know by Wednesday 9th November 2022, otherwise a packed lunch will not be provided.**

The total cost of the trip will be **£17.10**. This covers entrance to the South Downs Planetarium and coach travel to and from Chichester. Please note that this is a voluntary contribution, but if not enough contributions are forthcoming the visits may have to be cancelled. For further information, please refer to our Charging Policy which is held in the school office. Any parents unable to meet these costs please discuss with the School Office in complete confidence.

**We are now set up to accept online payments through SchoolPing and ask that you use this easy system to pay for the Planetarium trip. You will receive a message via SchoolPing advising you that this option is available to you for this trip. Please complete the payment and consent online with SchoolPing by Friday 18th November.**

If you are unable to use the online system, then please send your payment by either cheque or cash. If paying by cash, please send the correct amount as we are unable to give change.

If you have any questions, please do not hesitate to speak to your child’s class teacher.

Yours faithfully,

**Mrs E. Roberts Mrs C. Thomas**

Year 5 Teacher Year 5 Teacher