

Dear Families,

Clubs will begin again after Christmas and due to a high demand for places this term, some clubs are already full or partially full from the current waiting lists from this term. You will have already been sent a Ping, asking you to confirm via email if your child was on the waiting list and still wanted the place, if you did not respond to this request, then your child's space will not have been held.

Confirmation for Choir and Art has been sent out this morning, these are now full from the waiting list so will not be taking any new applications. Please check the times/dates and all information before you register your child for any club, so that your child is able to commit to all the sessions. Our external club provider's information and how to book and pay for the clubs can be found on the attached list below. Children will go straight to their club at the end of the school day.

If you wish to register your child for an internal club, please complete the Ping form attached. Please be aware that all clubs are run on a first come, first served basis. The closing date for applications for our internal clubs will be Monday 14th December and you will receive a Ping to inform you if you have secured your place by Tuesday 15th December, if your child is not given a place, they will be placed on a waiting list and contacted if a space becomes available.

If you wish to add your child to a waiting list for any of the clubs that are already full then please email the school office at office@georgiangardens.w-sussex.sch.uk, we will let you know if a space becomes available. The external club providers will have open registrations until the classes are full, again these are run on a first come, first served basis.

If your child is entitled to pupil premium, we offer them the chance to attend 1 free club, for 1 term per academic year. If your child wants to apply for a PP funded place for one of our external clubs, then please email the school office, office@georgiangardens.w-sussex.sch.uk. please include your child's name and which club they wish to attend, however please note, that there are only 2 Pupil Premium spaces available for each club. You will be informed if you have secured a funded place. If your child wants to attend one of the internal, school run clubs, then please indicate on the Ping form that your child is entitled to Pupil Premium.

Once you have secured your club, your child is expected to attend all sessions. If your child doesn't attend for 2 consecutive weeks without good reason, for example, illness, then the place will be offered to another child. If your child cannot attend a session, please contact us at the school office and the external club provider, if possible, as this enables us to safeguard your children. Please remember to check the club line after 2pm on the day of the club, we will only contact parents of a club cancellation if it's after 2pm and this contact will be made via Ping.

If you have any further questions or queries, then please do not hesitate to contact me at the school office, either in person, via telephone (01903 771555) or via the schools email address (office@georgiangardens.w-sussex.sch.uk).